

Newsletter Grade Sheet

Judge Initials

Camp / Division _____

SECTION I

Provided statement information
and Published Schedule

6 Points Maximum
(1 for each section
unless noted)

1. Editors name and address given:

Add 1 point if Yes

*(This was added because some Divisions
submitted in the past with no mention of
the who the editor was.)*

2. Publication Schedule:

Published Quarterly?

1 point each publication (Max 4)

3. Distribution outside the SCV:

Add 1 point for each entity listed
below (Max 5 points)

*(Educational, businesses, government offi-
cials, museums and historical organiza-
tions)*

Total Points Section I

SECTION II

Format/Design

50 Points Maximum
(Max 10 each)

1. Grammar/Style (errors?):

2. Craftsmanship (structure):

3. Originality:

4. Artwork level:

5. Overall look:

Total Points Section II

SECTION III

Camp, National, Division News
(Is there enough?)

15 Points Maximum
(Max 5 each)

1. Camp coverage:

2. Division Coverage:

3. National Coverage:

Total Points Section III

SECTION IV

Editorial Staff and Officer
(Is there enough?)

15 Points Maximum
(Max 5 each)

1. Officer Input:

2. Committees Input:

3. Functions reported:

Total Points Section IV

SECTION V

Historical Content
(Is there enough?)

10 Points Maximum
(Max 5 each)

1. Content Level:

2. Originality of articles:

Total Points Section V

Section	Points Awarded
I	
II	
III	
IV	
V	
Total Score:	

Provide constructive comments below:

Kentucky Division
Sons of Confederate Veterans
Division Level Awards Manual

Introduction

1. This pamphlet supersedes all previous Kentucky Division awards criteria.
2. The provisions of this pamphlet are applicable to all members of the Kentucky Division.
3. Kentucky Division members are invited to send comments and suggested improvements to the Kentucky Division Adjutant.
4. This pamphlet has been prepared with one goal in mind – to provide a clearly written and well organized source of information about the Kentucky Division Awards Program. It is the manual to guide the Division, Brigade and Camp Commanders with the eligibility, requesting and awarding of Kentucky Division Awards.

An electronic copy of this booklet will also be kept on the Kentucky Division web site at <http://www.kyscv.org>

Kentucky Division Awards Committee

The Kentucky Division Awards Committee will be composed on the Division Adjutant serving as Chairperson and the Brigade Commanders of ALL the Kentucky Division Brigades. Ties will be broken on a case by case basis by asking the Division Commander to make a choice of the tied contenders.

Dates to Remember:

January 15th = Start accepting nominations for Member Awards

May 1st = Final day to accept Member Award Nominations

May 1st = Final day to accept Newsletters to be considered

June 1st = Annual Camp Reports are due

July 31st = Per-capital dues are DUE. Grace period ENDS August 30th.

Order of Presentation

As in most awards presentations, the order of presentation is normally from the lowest ranking award to the highest. The list below is a guide for the order of presentation of awards.

1. Ladies Citation for Exceptional Service
2. Certificate of Appreciation
3. Albert Sidney Johnston Award for Division Reunion Attendance
4. Camp Boone Award for Recruiting
5. James William Moore Award for Membership Retention
6. Squire Bottom Award for Confederate Veteran Grave Stone placing
7. Simon Bolivar Buckner Award for Meritorious Service Award
8. John C. Breckenridge Award for Distinguished Service Award
9. Hylan B. Lyon Award for most outstanding newsletter in the Kentucky Division SCV

Ladies Citation for Exceptional Service

Purpose: The award is presented to Ladies in appreciation for services rendered to the Kentucky Division, Sons of Confederate Veterans.

Number of Awards: Limit of 3 certificates per Camp per year.

Eligibility: The nominee(s) must have served the Kentucky Division, SCV in an outstanding manner.

Selection Process: At the discretion of the Division, Brigade and or Camp commanders.

Form of Award: Certificate.

Presentation: This certificate template is available for download from Kentucky Division Website for completion and presentation by the Division Commander and or any Brigade or Camp Commander.

Certificate of Appreciation

Purpose: The award is presented to members, individuals or organizations in appreciation for services rendered to the Kentucky Division, Sons of Confederate Veterans.

Number of Awards: Limit of 5 certificates per Camp per year.

Eligibility: Not limited to SCV members.

Selection Process: At the discretion of the Division, Brigade and or Camp commanders.

Form of Award: Certificate.

Presentation: This certificate template is available for download from Kentucky Division Website for completion and presentation by the Division Commander and or any Brigade or Camp Commander.

Member Awards

To be eligible to receive an Award, candidates MUST be in Good Standing with their respective Camp, Division and National Organization.

Member Awards will normally be presented at the State Reunion. The Kentucky Division Commander may direct an alternate time and place of presentation.

John C. Breckenridge Award for Distinguished Service

PURPOSE: this award shall be for sustained service to the Kentucky Division above and beyond the call of duty.

ELIGIBILITY:

- Only members of the SCV in good standing may receive this award.
- This will be awarded once in a member's lifetime.

CRITERIA: Any Kentucky Division Member in good standing may submit Nominations. Nomination Forms, with a detailed narrative outlining the service of the nominee, should be submitted for consideration. The form is available at the Division Website. Voting will be completed by the Awards Committee.

AWARD: This award consists of two items: (1) A medal; (2) Certificate. One award presented per Reunion.

Simon Bolivar Buckner Award for Meritorious Service

PURPOSE: this award shall be for extraordinary service to the Kentucky Division in a singular instance.

ELIGIBILITY:

- Only members of the SCV in good standing may receive this award.
- This will be awarded once in a member's lifetime.

CRITERIA: Any Kentucky Division Member in good standing may submit Nominations. Nomination Forms, with a detailed narrative outlining the service of the nominee, should be submitted for consideration. The form is available at the Division Website. Voting will be completed by the Awards Committee.

AWARD: This award consists of two items: (1) A medal; (2) Certificate. One

award presented per Reunion.

Camp Awards

To be eligible to receive a Camp Award, Camps MUST have:

- Paid per-capital dues BEFORE the August 30th final date for the current year.
- Submitted an Annual Camp Report for the current year. Annual Reports are due to the Division Adjutant no later than June 1st of each year to be eligible to be considered for Camp Awards. Data submitted on the Annual Camp Report will be compared to Division records as necessary.

Albert Sidney Johnston Award for Division Reunion Attendance

PURPOSE: To recognize the Camp with the highest percentage of membership in attendance at the Division Reunion.

CRITERIA: The greatest percentage of the Camps membership in attendance. The host Camp will graciously decline to be a participant.

JUDGING: The count will be based on the number following the opening ceremony as counted by the Division Adjutant.

The formula to be used will be (total number of Camp Members present at Reunion) / (Total number of Camp Members on Current Roster maintained by Division Adjutant) = x (rounded up at third digit after decimal point) X 100 = Percentage in attendance

AWARD: A certificate. One award presented per Reunion.

Camp Boone Award for Recruiting

PURPOSE: To recognize efforts of those Camps who seek to increase their membership during the course of the year.

CRITERIA: Based on the highest percentage of membership gain. Camps should facilitate good retention practices toward achieving this award.

JUDGING: Judging will be conducted by the Division Adjutant based on the number of new members properly reported and accounted for on the Annual Camp Report.

The formula to be used will be (total number of New Camp Members as reported on Annual Camp Report line 2) / (Total number of Camp Members as reported on Annual Camp Report line 1) = x (rounded up at third digit after decimal point) X 100 = Percentage Recruited

AWARD: A certificate. One award per convention

James William Moore Award for Membership Retention

PURPOSE: To recognize efforts of those Camps who practice membership retention skills during the course of the year.

CRITERIA: Camps which retain 90% or more of their members from previous reported year

JUDGING: Judging will be conducted by the Division Adjutant based on the number of retained members properly reported and accounted for on the Annual Camp Report.

New Camps, Chartered during the judging period, shall not be considered for this award as they have no retention data from the previous year.

The formula used will be:

(Line 6) / (Line 1) = .XXX (rounded up to 3 digits after the decimal point)

.XXX X 100 = YY.Y%

100% - YY.Y% = Percentage of Members Retained from Prior Year

AWARD: A certificate. One award per reunion.

Squire Bottom Award for Confederate Veteran Grave Stone placing

PURPOSE: To recognize the Camp which erected the greatest number of Confederate Veteran Headstones in the previous year.

CRITERIA: Camps which have erected Confederate Veterans Grave Stones from the previous year.

JUDGING: Judging will be conducted by the Division Adjutant based on the number of Confederate Veteran Grave Stones placed properly reported and accounted for on the Annual Camp Report.

AWARD: A certificate. One award per reunion

Newsletter Award

Editors or camp commanders who wish to enter any of these contests should set aside a minimum of 9 copies of each issue for judging. An entire year's publications should be sent for judging at one time.

Combined newsletters (camp/camp, camp/brigade) are authorized for entry, but may be entered once and must be attributed to the publishing source.

Judging will be by the Awards Committee. If an Officer on the Committee is a member of a submitting Camp, his vote will not be counted in the tabulation of points.

Selection Process: All entries must contain a statement containing the following:

- Name and location of Camp
- Size of Camp
- Publication schedule
- Editor's name and address

Please note the following:

1. Newsletter Judging will be in May of each year.
2. No entries will be returned.
3. A total of nine (9) copies of each newsletter should be sent to the Division Adjutant, who will then mail the individual Brigade Commanders a set of copies of each Newsletter entered.
4. The 9th copy will be displayed at the Division Reunion.
5. Units that send less than a full year's publication will still be eligible, but will lose points in the judging.
6. Judging will be based on: format/design, camp news, historical content, coverage of SCV National or Division news, and editorials.

See Newsletter Grading Sheet following this page.

Hylan B. Lyon Award

Purpose: This award is presented to the Camp publishing the most outstanding newsletter in the Kentucky Division SCV.

Eligibility: Any Kentucky Division SCV camp.

Named after: Hylan Benton Lyon (February 22, 1836 – April 25, 1907) was a career officer in the United States Army until the start of the American Civil War, when he resigned rather than fight against the South. As a Confederate brigadier general, he led a daring cavalry raid into Kentucky in December 1864, in which his troops burned seven county courthouses which were being used as barracks by the Union Army.

KENTUCKY DIVISION AWARDS NOMINATION FORM:

This form is to be used to nominate compatriots for awards listed in the Kentucky Division SCV Awards Manual. Members may use additional forms to nominate additional nominees. This form should be filled out for each nomination and sent to the Kentucky Division Adjutant.

The deadline for the submission of nominations will be **May 1st** each year.

Nominations Submitted by _____

Camp No. _____

Division _____

Office Held _____

Email address _____

Phone Number _____

Nomination No. 1

1. Compatriot Nominated _____

2. Compatriot's SCV ID No. _____

3. Camp No. _____

4. Camp Name _____

5. Nominated for _____

6. On the lines below state the service rendered or other information that defines why the Compatriot named in Line 1 above is qualified to receive the award for which he has been nominated on Line 5. Attach separate sheet if needed.

Nomination No. 2

Compatriot Nominated _____

1. Compatriot's SCV ID No. _____

2. Camp No. _____

3. Camp Name _____

4. Nominated for _____

5. On the lines below state the service rendered or other information that defines why the Compatriot named in Line 1 is qualified to receive the award for which he has been nominated on Line 5. Attach separate sheet if needed.

Mail to: Kentucky Division SCV , PO Box 1356 , Eddyville, KY 42038

OR

scan and email to adjutant@scv2527.org

